



COUNTY OF LOS ANGELES
TREASURER AND TAX COLLECTOR

500 W. TEMPLE STREET
437 KENNETH HAHN HALL OF ADMINISTRATION
LOS ANGELES, CALIFORNIA 90012




TELEPHONE
(213) 974-2101

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(213) 626-1812

MARK J. SALADINO
TREASURER AND TAX COLLECTOR

November 19, 2004

TO: Supervisor Don Knabe, Chairman
Supervisor Gloria Molina
Supervisor Yvonne B. Burke
Supervisor Zev Yaroslavsky
Supervisor Michael D. Antonovich

FROM: Mark J. Saladino
Treasurer and Tax Collector 

SUBJECT: **2004-2005 SECURED PROPERTY TAXES
FIRST INSTALLMENT PERIOD**

We are taking this opportunity to advise you that the deadline for the first installment of the 2004-2005 secured property taxes is upon us.

The attached press release alerts taxpayers that the first installment becomes delinquent if not paid by 5:00 p.m., Friday, December 10, 2004. Mailed payments must be (USPS) postmarked no later than midnight on December 10, 2004.

On November 24, 2004, we will mail the attached press release to approximately 170 newspaper companies, television and radio stations. As a result, you may experience an increase in constituent inquiries or visits to your offices. Any inquiries received regarding the payment of taxes may either be referred directly to the 1st floor lobby, Section "A", in the Kenneth Hahn Hall of Administration or to our property tax automated telephone system (Proptax) at (213) 974-2111 or the toll free number (888) 807-2111.

If you have any special handling needs, please do not hesitate to contact me, or Donna J. Doss, Assistant Treasurer and Tax Collector at (213) 974-2077.

MJS

Attachment

c: Assessor
Auditor-Controller
Chief Administrative Officer
County Counsel



NEWS

Treasurer and Tax Collector Mark J. Saladino

437 Kenneth Hahn Hall of Administration, 500 West Temple Street, Los Angeles, CA 90012

Contact: Ed Eng
Office: 213.974.0964
Fax: 213.680.3633
<http://ttax.co.la.ca.us>

November 24, 2004

FOR IMMEDIATE RELEASE

Mark J. Saladino, Los Angeles County Treasurer and Tax Collector, reminds property owners that the first installment of the 2004-2005 property taxes becomes delinquent if not paid by Friday, December 10, 2004. To avoid the assessment of late penalties, payments must be received by 5:00 p.m. or United States Postal Service (USPS) postmarked before midnight, December 10, 2004.

To ensure proper processing of payments, make checks payable to the Los Angeles County Tax Collector and include the appropriate first installment payment stub marked "1" along with your payment. Substitute bills can be obtained from our office or the local Assessor's Office.

American Express, Master Card and Visa payments are accepted. No pre-registration is required; property owners can simply call our toll-free telephone number (888) 473-0835. A service fee is charged by a third party vendor to utilize this service. When property owners have completed the transaction, a confirmation number will be provided as verification of payment.

In addition, to determine the amount due on any parcel taxpayers may access our website at <http://ttax.co.la.ca.us/>, or call our toll-free Los Angeles County Property Tax Information Line at (888) 807-2111, where automated information is available 24 hours a day.

Payments can be made in person at the following location:

Los Angeles County
Treasurer and Tax Collector
225 North Hill Street, First Floor
Los Angeles, California 90012

Office Hours:
8:00 a.m. to 5:00 p.m.
Monday through Friday

Beginning December 1, 2004 through December 10, 2004, the Treasurer and Tax Collector personnel will also receive payments at the Lancaster branch of the Assessor's Office. Payments must be made by check or money order and accompanied by the payment stub. No cash payments can be accepted at this location.

Assessor's Office
251 E. Avenue K-6
Lancaster, California

Office Hours:
8:00 a.m. to 5:00 p.m.
Monday through Friday

The first installment of the 2004-2005 property taxes becomes delinquent if not paid by the close of business Friday, December 10, 2004. Mailed payments must be (USPS) postmarked before midnight, December 10, 2004.

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